

VPUE Curriculum Development Grants Program

The Vice Provost for Undergraduate Education continues to offer modest support for curriculum development projects. Proposals are accepted twice a year and will be reviewed by the Vice Provost in coordination with the deans of undergraduate studies in the Schools. Deadlines for academic year 2008-09 are **October 31, 2008** and **February 20, 2009**.

The goal of the VPUE Curriculum Grant program is to support the development of new courses and the modification of existing courses that expand undergraduates' opportunities for intellectual excitement and academic rigor. New courses that grow directly from faculty research and regular course updates are considered part of the regular work of the University faculty and are normally not eligible for support.

Successful projects completed recently include extensive reformulation of core courses for a growing IDP major and development of innovative field studies research courses in earth sciences and engineering. The level of grant support typically ranges from \$1,000 to \$5,000 for curricular innovation, and up to \$8,000 for a more substantial faculty project. Occasionally, grants in the amount of \$10,000 - \$25,000 are awarded for long-term departmental or IDP projects with wide faculty involvement. Funds are provided on a one-time basis.

Proposals should follow these guidelines:

- 1) A brief description of the project and its potential impact on undergraduate education;
- 2) Specific designation of the faculty member(s) charged to oversee the project;
- 3) Endorsement of the department or program chair;
- 4) An itemized budget, including other funding sources. Eligible expenses include salaries, materials and supplies, course development assistance (please include benefits), course related (local) field trips. Equipment expenses are carefully reviewed and require substantial cost-sharing with the department;
- 5) The main restriction is that funds support developmental, not operating, expenses (e.g., TA salaries are not an eligible expense);
- 6) Other funding sources, if applicable;
- 7) An implementation schedule and evaluation plan (e.g., student surveys, faculty peer review, etc.). [Note: A follow-up report is a grant requirement.]

Proposals may be submitted via email to Carol Porter, Sr. Associate Vice Provost, at porterc@stanford.edu, phone 4-9333.